



Date: 19-08-26

Circular No: QCS/2026/ 254

Subject: GENERAL GUIDELINES- TERM I / HALF-YEARLY EXAMINATION

Dear Parents,

Greetings!

Kindly take note of the following general guidelines regarding the **Term I / Half-Yearly Examinations for students**:

1. **Examination Timings:** On examination days of Grade III - IX (date sheet attached below), the school timings for all the students from Grade Nursery to Grade X will be **8:30 a.m. to 12:30 p.m.**
2. For Grade **Nursery to II & X on the non-examination days** it will be a regular working day. The timings will be:
 - Grade Nur, LKG & UKG- 8:30am – 12:30pm.
 - Grade I, II & X 8:30am – 2:10pm.
3. **Preparatory Off:** On days when no examination is scheduled, **students of Grade III to IX** will observe a **Preparatory Off** to facilitate their preparation for the upcoming examination.
4. **Transport Facility:** School buses will operate according to the revised examination-day timings. The **Transport In-charge will share the updated bus schedules/routes** with the transport users.
5. **Regular Attendance:** Students are expected to appear for all examinations as per the schedule. Parents are requested to avoid unnecessary absence during the examination period. No exam will be rescheduled.
6. **Examination Essentials:** Students must carry all required stationery and other permitted examination materials as instructed by the school.
7. **Punctuality & Discipline:** Students are expected to maintain punctuality, proper discipline and follow all examination-related instructions issued by the school.

We seek your cooperation in ensuring a smooth and stress-free examination process for all our students.

Best wishes to all our students for their Term I Examinations!

Regards,

Ms. Sandhya Kumaria

HOS

Assessment Schedule

Term – I Half Yearly Examination

Grade – III-VIII

Session - 2026-27



Date	Day	Subject
7-Sep-26	Monday	G.K.
9-Sep-26	Wednesday	EVS-II/SST
11-Sep-26	Friday	Computer
15-Sep-26	Tuesday	Math
18-Sep-26	Friday	EVS-I/Science
21-Sep-26	Monday	English
24-Sep-26	Thursday	Hindi
26-Sep-26	Saturday	French

Note: On the above dates The school timings will be 8:30 am to 12:30 pm. The whole school from Grade Nur to X will disperse together.